

LMS USER GUIDE

COURSE RESTRICTIONS FOR SECTION ADMINISTRATORS

INFORMATION – This functionality allows a Section Administrator to place a number of restrictions on a course(s).

If your LMS has access to this functionality, then it will be available to:

Section Administrators

INSTRUCTIONS

- 1) Navigate to **Courses** using the following procedure

Dashboard

Courses

- 2) Search for the relevant course then select **View Course**

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>> [Section Admin Dashboard](#) >> [Courses](#) 27 January 2011

Courses

Go directly to a record

Search for multiple records by separating your search terms with commas in the box below.

Name :

☒ Tick here to find partial matches

<input type="radio"/> Department Monitor Functionality	E-learning
<input type="radio"/> eQuals 408 Networking - portfolio Course	Portfolio Course
<input checked="" type="radio"/> Getting the Most from E-nable	E-learning
<input type="radio"/> Getting the Most from E-nable	In House Training
<input type="radio"/> Highfield	External Course

38 records

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3) Select Course Restrictions



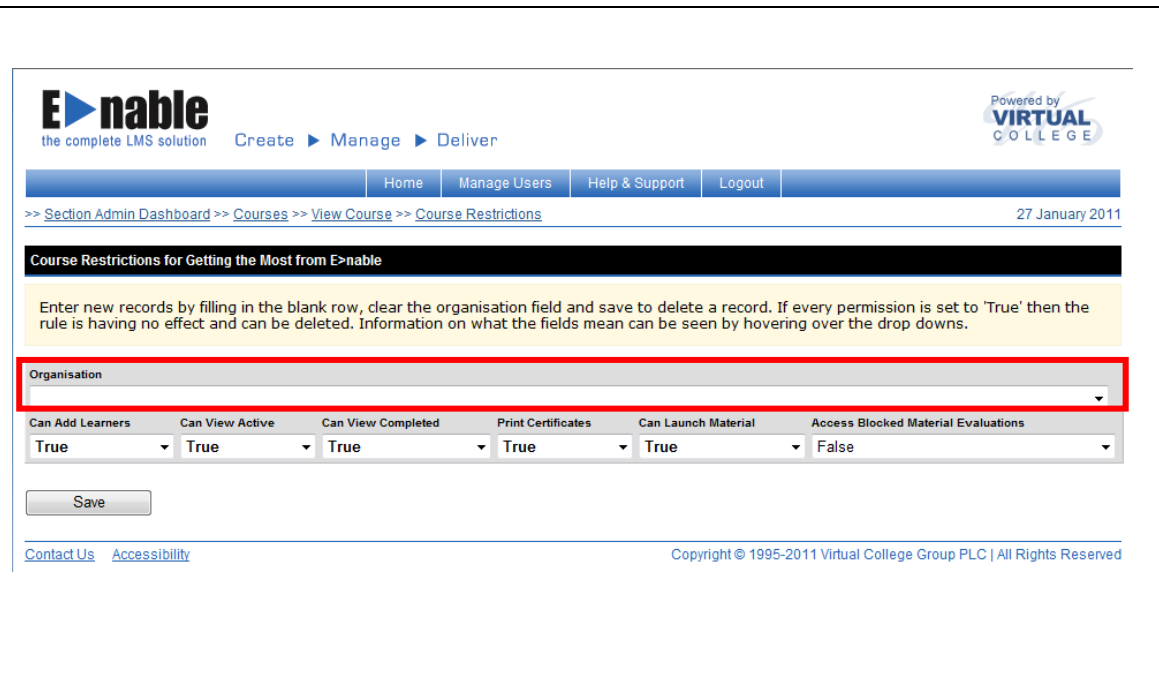
The screenshot shows the E>nable LMS interface. At the top, there is a navigation bar with links: Home, Manage Users, Help & Support, and Logout. Below this, a breadcrumb trail reads: >> Section Admin Dashboard >> Courses >> View Course. The date 01 August 2014 is displayed in the top right corner.

The main content area is divided into two columns. The left column displays course details for 'Charlie', including Type (Portfolio Course), Provider (No Single Provider), Organisation (PABS Registered Organisation), and Creation Date (01-Aug-2014). The right column contains 'Quicklinks' for 'Learners & Content' and 'Advanced' settings, followed by an 'Actions' menu.

The 'Actions' menu is highlighted with a green box and contains the following options: Preview Course, Preview Evaluation, Course Restrictions (highlighted with a red box and a red arrow), Upload Evaluation Responses, Delete Course, and Edit Details.

At the bottom, there are two summary sections: 'Module Summary' and 'Group Summary', both with 'Help' links.

4) Use the drop down box to choose the relevant organisation or All Organisations



The screenshot shows the E>nable LMS interface for 'Course Restrictions'. The breadcrumb trail is: >> Section Admin Dashboard >> Courses >> View Course >> Course Restrictions. The date 27 January 2011 is displayed in the top right corner.

The main content area is titled 'Course Restrictions for Getting the Most from E>nable'. Below the title, there is a yellow box with instructions: 'Enter new records by filling in the blank row, clear the organisation field and save to delete a record. If every permission is set to 'True' then the rule is having no effect and can be deleted. Information on what the fields mean can be seen by hovering over the drop downs.'

Below the instructions, there is a table with columns for various permissions. The first column, 'Organisation', is highlighted with a red box and contains a dropdown menu. The other columns are: Can Add Learners, Can View Active, Can View Completed, Print Certificates, Can Launch Material, and Access Blocked Material Evaluations. Each of these columns has a dropdown menu with 'True' or 'False' selected.

At the bottom of the table, there is a 'Save' button. Below the table, there are links for 'Contact Us' and 'Accessibility', and a copyright notice: Copyright © 1995-2011 Virtual College Group PLC | All Rights Reserved.

5) Use the drop down boxes to set the restrictions required

6) Select **Save**

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>> Section Admin Dashboard >> Courses >> View Course >> Course Restrictions 22 February 2011

Course Restrictions for Process Flow

Enter new records by filling in the blank row, clear the organisation field and save to delete a record. If every permission is set to 'True' then the rule is having no effect and can be deleted. Information on what the fields mean can be seen by hovering over the drop downs.

Organisation	Can Add Learners	Can View Active	Can View Completed	Print Certificates	Can Launch Material	Access Blocked Material Evaluations
	True	True	True	True	True	True

Save

7) Repeat steps 4 and 5 if other organisations should have access restricted

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>> Section Admin Dashboard >> Courses >> View Course >> Course Restrictions 22 February 2011

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Organisation	Can Add Learners	Can View Active	Can View Completed	Print Certificates	Can Launch Material	Access Blocked Material Evaluations
-- All Organisations --	True	True	True	True	True	True


Save

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- 8) Use the breadcrumb trail to return to the dashboard when all restrictions have been set for the course


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01 August 2014

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